



Purchaser: Ministry of Public Works, Public Utilities and Digital Economy

Project: Caribbean Digital Transformation Project (P171528)
Country: Commonwealth of Dominica

Addendum No 1

to

REQUEST FOR PROPOSALS
Information Systems

Procurement of:

Appointment of a System Integrator for Design, Development, Deployment, Operations and Maintenance of the Bulk Disbursement Digitization System in Dominica

RFP No.: DM-MPWDE-403084-NC-RFP

Issued on: February 14, 2024

Addendum No. 1

Appointment of a System Integrator for Design, Development, Deployment, Operations and Maintenance of the Bulk Disbursement Digitization System in Dominica

Pursuant to Section 1 – Instructions to Proposers (ITP) Clause 8.1, 8.2 and 8.3 of the Request for Proposals (RFP), the Client hereby issues Addendum No. 1.

Date of Issue: February 14, 2024

1. Section II – Proposal Data Sheet (PDS), Clause ITP 7.1 shall be deleted in its entirety and replaced with the following:

For Clarification of Proposal purposes only, the Purchaser's address is:

Attention: Dr. Jermaine Jewel Jean-Pierre

Project Manager

Project Implementation Unit

Caribbean Digital Transformation Project (CARDTP)

Ministry of Public Works, Public Utilities and the Digital Economy

2nd Floor First Domestic Building,

19-21 King George V Street

Roseau, 00109-8000

Commonwealth of Dominica

Telephone: 1-767-266-3840/3841/3844

Email: jeanpierrej@dominica.gov.dm; cc to dtpprocurement@dominica.gov.dm

Requests for clarification should be received by the Purchaser no later than: ***21days prior to the deadline for submission of Bids in accordance with ITB 23.***

Date: April 12, 2024

2. Section II – Proposal Data Sheet (PDS), Clause ITP 7.4 shall be deleted in its entirety and replaced with the following:

A Pre-Proposal Meeting shall take place at the following date, time and place:

Date: March 28, 2024

Time: 9:30 a.m. Eastern Caribbean Time

Address:

Project Implementation Unit

Caribbean Digital Transformation Project (CARDTP)

Ministry of Public Works, Public Utilities and the Digital Economy
2nd Floor First Domestic Building,
19-21 King George V Street
Roseau, 00109-8000
Commonwealth of Dominica

Join Zoom Meeting

<https://us02web.zoom.us/j/81904418463?pwd=bWVjWWwrcGNPWW5BOGtlMkZTMVZHdz09>

Meeting ID: 819 0441 8463

Passcode: 228101

A site visit conducted by the Purchaser shall be organized, if required.

3. Section II – Proposal Data Sheet (PDS), Clause ITP 23.1 shall be deleted in its entirety and replaced with the following:

For Proposal submission purposes only, the Purchaser's address is:

Attention:

Dr. Jermaine Jewel Jean-Pierre

Project Manager

Project Implementation Unit

Caribbean Digital Transformation Project (CARDTP)

Ministry of Public Works, Public Utilities and the Digital Economy

2nd Floor First Domestic Building

19-21 King George V Street,

Roseau, 00109-8000

Commonwealth of Dominica

The deadline for Proposal submission is:

Date: May 3, 2024

Time: 10:00 a.m. Eastern Caribbean Time

Bidders shall *not* have the option of submitting their Bids electronically.

4. Section II – Proposal Data Sheet (PDS), Clause ITP 26.1 shall be deleted in its entirety and replaced with the following:

The Technical Proposal Opening shall take place at:

Project Implementation Unit

Caribbean Digital Transformation Project (CARDTP)

Ministry of Public Works, Public Utilities and the Digital Economy

2nd Floor First Domestic Building
19-21 King George V Street Roseau, 00109-8000
Commonwealth of Dominica

Date: May 3, 2024

Time: 10:30 a.m. Eastern Caribbean Time

The Technical Proposal Opening will also be conducted via “Zoom” Video Communication, without screen sharing but reading out loud the information as in in any normal proposal opening. The Zoom Meeting link is as under:

Join Zoom Meeting:

<https://us02web.zoom.us/j/81881993567?pwd=aFdSTkZTNHFmV3E1MjJDUmVCWjByUT09>

Meeting ID: 818 8199 3567

Passcode: 782806

The electronic Proposal opening procedures shall be: *“not applicable”*.

5. Section II – Proposal Data Sheet (PDS), Clause ITP 36.2 shall be deleted in its entirety and replaced with the following:

The currency(ies) of the Proposal shall be converted into a single currency as follows: *Eastern Caribbean Dollar (XCD)*

The currency that shall be used for Proposal evaluation and comparison purposes to convert all Proposal prices expressed in various currencies into a single currency is: *Eastern Caribbean Dollar (XCD)*

The source of exchange rate shall be: *Eastern Caribbean Central Bank (ECCB)*

The date for the exchange rate shall be: **May 3, 2024**

Acknowledge receipt of this addendum in writing. Failure to do so may subject Proposer to disqualification.



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JERMAINE JEWEL JEAN-PIERRE, PhD
PROJECT MANAGER
CARIBBEAN DIGITAL TRANSFORMATION PROJECT