

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

DOMINICA

CARIBBEAN DIGITAL TRANSFORMATION PROJECT

Loan No./Credit No./ Grant No.: IDA-6685-DM

Assignment Title: Implementation Support Consultant

Reference No. (as per Procurement Plan): DM-MPWDE-200489-CS-QCBS

The Government of Dominica *has received* financing from the World Bank toward the cost of the *Caribbean Digital Transformation Project - Dominica*, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include assistance with project implementation as well as *project management with emphasis on monitoring and evaluation, technical support, procurement, contract management, change management and capacity building*.

The time input of key experts is estimated at 85 person-months. The assignment is expected to start in January 2022 and complete within 5 years.

The detailed Terms of Reference (TOR) for the assignment *can be found at the following link:*
<https://dominica.gov.dm/vacancies/1276-caribbean-digital-transformation-project-terms-of-reference-implementation-support-consultant>

The *Project Implementation Unit within the Ministry of Public Works and the Digital Economy* representing the Government of Dominica now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- (a) at least five (5) years of experience in high-level advisory services to governments on project management and procurement preferably under projects comprising component(s) related to digital transformation, e-government, implementation of management information systems;
- (b) previous experience in providing service for managing projects financed by the World Bank or other Multi-Lateral Development agencies;
- (c) previous experience working with the World Bank or other Multi-Lateral Development agencies’ procurement guidelines and/or regulations;
- (d) experience in implementing digital transformation programs in small-island countries is highly desirable.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” dated July 2016, revised

November 2017, August 2018 and November 2020 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality- and Cost-Based Selection method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 09:00 a.m. to 03:00 p.m. (Dominica time).

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 30th, July, 2021, **17.00hrs**.

Project Implementation Unit
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