



COMMONWEALTH OF DOMINICA  
MINISTRY OF PUBLIC WORKS AND THE DIGITAL ECONOMY  
CARIBBEAN DIGITAL TRANSFORMATION PROJECT UNIT

## Specific Procurement Notice

# Request for Bids Goods

(One-Envelope Bidding Process)

**Country:** Commonwealth of Dominica  
**Name of Project:** Caribbean Digital Transformation Project  
**Contract Title:** Procurement of Information Technology (IT) Equipment and Furniture for Digital Innovation Hubs to support the delivery of Digital Skills Training Programme  
**Credit No:** IDA-66850-DM  
**RFB Reference No.:** DM-MPWDE-283024-GO-RFB  
**Issued on:** April 6, 2022

1. The *Government of the Commonwealth of Dominica* has received financing from the World Bank Group (the Bank) towards the cost of the *Caribbean Digital Transformation Project - Dominica*, and intends to apply part of the proceeds toward payments under the contract for Procurement of Information Technology (IT) Equipment and Furniture for Digital Innovation Hubs to support the delivery of Digital Skills Training Programmes.
2. The Ministry of Public Works and the Digital Economy, Caribbean Digital Transformation Project – Project Implementation Unit now invites sealed or password protected Bids from eligible Bidders for *Procurement of IT Equipment and Furniture for the Digital Innovation Hubs to support the delivery of Digital Skills Training Programmes*.

3. Bidding will be conducted through national competitive bidding procedures as using a Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers" dated July 2016, revised November 2017 and August 2018 and November 2020 ("Procurement Regulations"), which can be found at the following website: [www.worldbank.org](http://www.worldbank.org) ("Procurement Regulations"), and is open to all eligible bidders as defined in the Procurement Guidelines. In addition, please refer to paragraphs 3.14 and 3.15 setting forth the World Bank's policy on conflict of interest.
  4. Interested eligible Bidders may obtain further information from *Project Implementation Unit, Caribbean Digital Transformation Project, Ministry of Public Works and the Digital Economy, Dr. Jermaine Jewel Jean-Pierre* on email address: [jeanpierrej@dominica.gov.dm](mailto:jeanpierrej@dominica.gov.dm); cc: [ntp.procurement@gmail.com](mailto:ntp.procurement@gmail.com) during office hours 8:00 a.m. to 5:00 p.m. on Mondays and 8:00 a.m. to 4:00 p.m. on Tuesdays to Fridays. at the address given below.
  5. A complete set of bidding documents in *English* may be obtained by interested eligible Bidders upon the submission of a written application to the address below. Upon receipt of the written application, the bidding document will be sent to all Bidders via e-mail.
  6. Bids must be delivered to the address below on or before *May 6, 2022*. Electronic Bidding will be permitted. Bids submitted as email attachments shall be in the form of scanned non-editable images and password protected. The bids shall be submitted to the following email address [ntp.procurement@gmail.com](mailto:ntp.procurement@gmail.com) using the following subjects:
    1. ***"Bid - Lot 1 – IT Equipment – DM-MPWDE-283024-GO-RFB - Procurement of Information Technology (IT) Equipment and Furniture for Digital Innovation Hubs to support the delivery of Digital Skills Training Programmes"***;
    2. ***"Bid - Lot 2 – Furniture - DM-MPWDE-283024-GO-RFB - Procurement of Information Technology (IT) Equipment and Furniture for Digital Innovation Hubs to support the delivery of Digital Skills Training Programmes"***
    3. ***Bid - Lot 3 – Networking Infrastructure - DM-MPWDE-283024-GO-RFB - Procurement of Information Technology (IT) Equipment and Furniture for Digital Innovation Hubs to support the delivery of Digital Skills Training Programmes"***.
- Late Bids will be rejected.
7. Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend at the address below. Due to COVID-19 protocols and guidelines, the public opening of bids will be conducted via videoconferencing platform - Zoom *May 6, 2022 at 10:00AM. Zoom link will be sent to all bidders.* Bidders may also choose to attend the public bid opening at the physical address of the Project Implementation Unit or join the public opening utilizing the Zoom link provided.
  8. All Bids must be accompanied by a *Bid-Securing Declaration*.
  9. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful bidder's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.

10. The address referred to above is:

*Dr. Jermaine Jewel Jean-Pierre*  
*Project Manager*  
*Project Implementation Unit*  
*Caribbean Digital Transformation Project*  
*Ministry of Public Works and the Digital Economy*  
*Second Floor, First Domestic Building*  
*19-21 King George V Street,*  
*Roseau,*  
*00109-8000*  
*Commonwealth of Dominica*